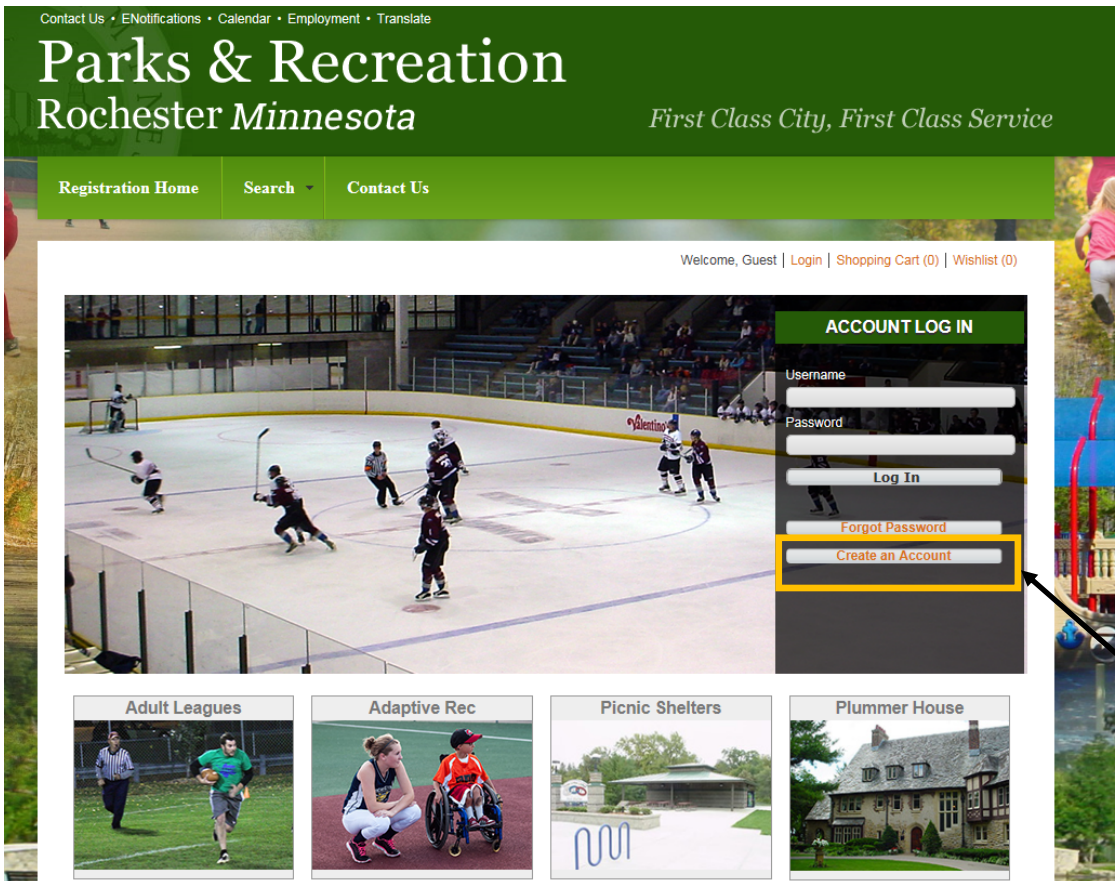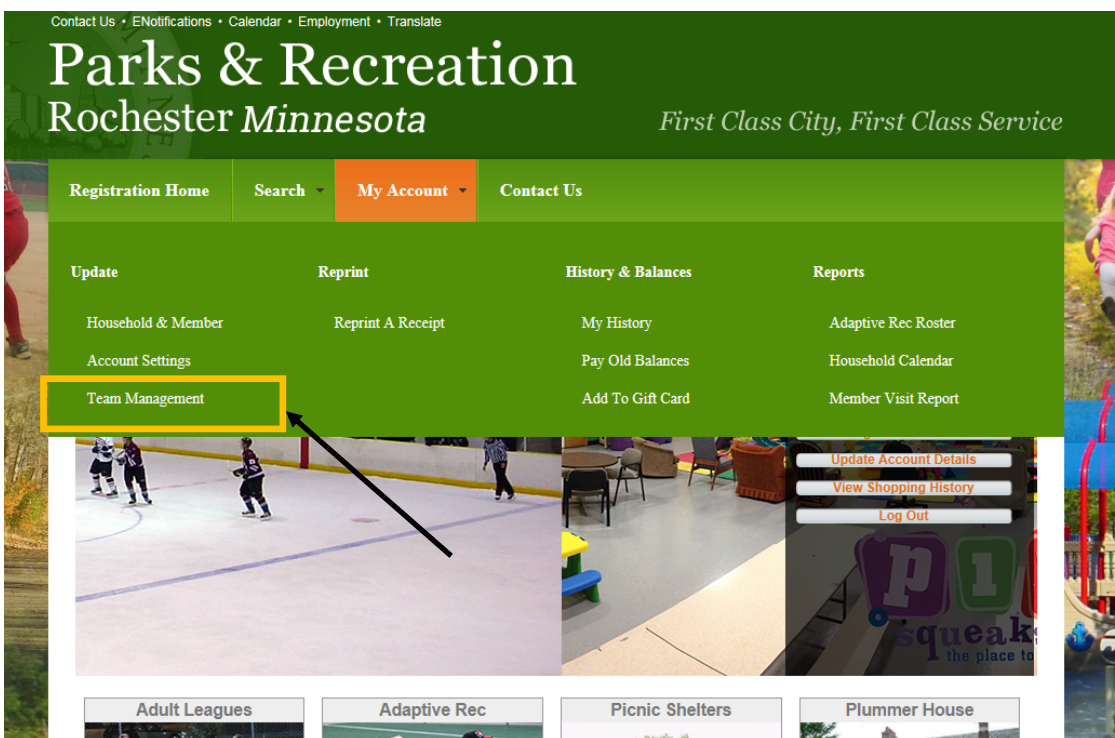# Registering for a Rochester Parks & Rec Sports league for the First Time

Using the Web Trac registration system

Here's a short link to the webpage shown below: https://goo.gl/tJHgE8

1. Click on the "Create an Account" Button. Go through the steps to create your username and account.

2. Once you are logged in, click on "My Account" and then "Team Management". You will add your team during this step. You can also add your team roster of players.

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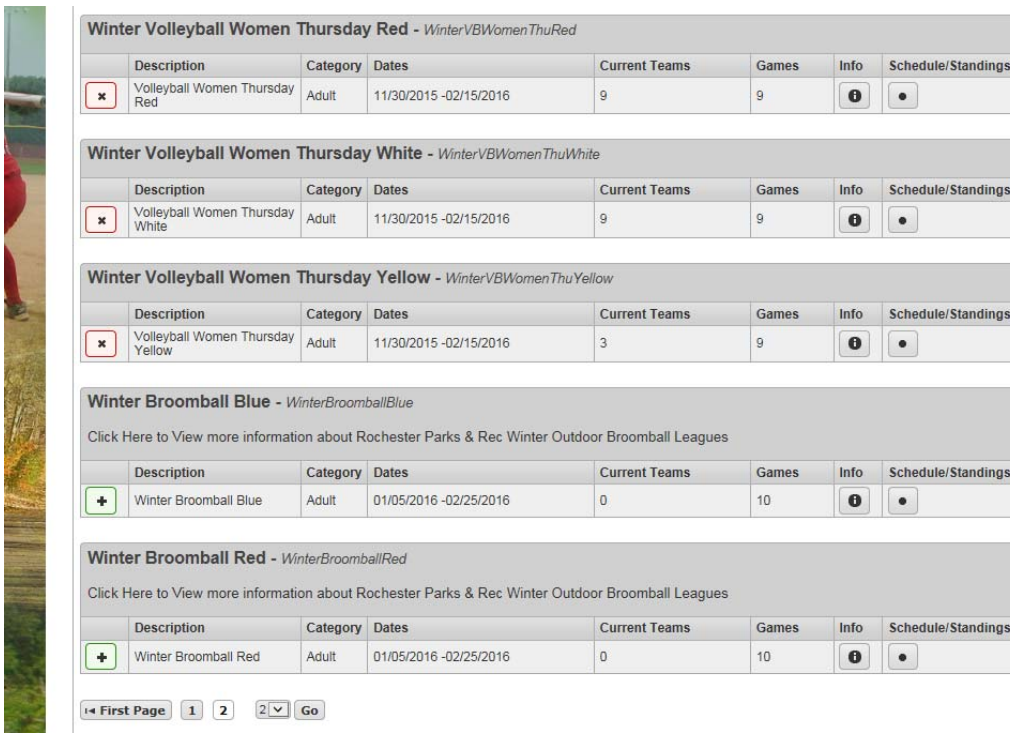
3. This is the screen you will see after hitting the "Add Team" button. Please note that this team info remains "Live" on the website. You can use the team you create for the next season or next year. BUT if you are changing the team name, please create a new team and a new roster. Because if you change your current team name it will change on previous schedules/standings as well as the new one you are registering for.

4. Once your team is setup then find the league you want to register for. Leagues currently available for registration will have a green plus sign. After you click the green plus sign, you will select your team to register for that league and then click the "Continue" button. Complete the questions and then you can check out on a payment screen with a credit card.