



Rochester Parks & Recreation
201 4th Street SE, Room 150
Rochester, MN 55904

CASCADE LAKESIDE RULES AND REGULATIONS

*****PLEASE READ CAREFULLY*****

1. 2024 Cascade Lakeside Rental Rates:
 - \$500.00 + tax for 1 to 100 people Monday through Thursday
 - \$800.00 + tax for 1 to 100 people Friday through Sunday
2. The Cascade Lakeside rental fee is for the reservation of the building itself. The park may be used with rental of the Cascade Lakeside Building but the renter does not have exclusive use of the park. The park is open to the public.
3. The **MAXIMUM** number of people (occupancy) allowed in the Cascade Lakeside building is 125. Larger events would need to make special arrangements for reservation of exterior spaces in the park.
4. Renters will use the receipt along with a reservation card that states the renter and reservation date(s) as proof of reservation. The reservation card can be picked up when the key is checked out during the week of the event reservation.
5. Renters will need to check out a key during the week of the event reservation. A \$50 deposit is required for the key. The key must be returned during the week following the event reservation.
6. The Cascade Lakeside reservation season is April 1 – October 31.
7. Cascade Lakeside (and park) is open to renters from 6:00 a.m. to 11:00 p.m. Renters are responsible for set-up and clean up of their function. Clean up includes putting trash in proper containers; clean up of the serving area, bathrooms, and main room; and putting tables and chairs away.
8. Renters are responsible to inform anyone involved in setup and tear down of the rules and regulations.
9. Renters may use any **caterer** they want. No restrictions. Alcohol is also permitted.
10. Renters are responsible for the conduct of their guests and for any damage to Cascade Lakeside or its contents.
11. **NO PARKING IN CIRCLE DRIVE IN FRONT OF THE BUILDING.** Food Truck parking is allowed along the gravel driveway next to the paved driveway. Food trucks will need to provide their own power/water supply.
12. No throwing of rice, bird seed or confetti in Cascade Lakeside or near the front door.
13. There are 13 sixty-inch round tables and approximately 100 chairs available for use at Cascade Lakeside. There are no tablecloths.
14. There is no **Wi-Fi or AV equipment** available (TV, VCR, screens, etc.).
15. **REFUND POLICY** – Cancellations will be accepted in writing 30 days prior to the event. We will refund all but \$100.00. No refund if cancelled within 30 days.
16. Reservations can be made 1 year in advance on a rolling calendar. For example a June 1, 2025 reservation can be made on July 1, 2024.
17. **Contacts:** Reservations/Questions: 507-328-2525, parknrec@rochestermn.gov