



City of Rochester
201 4th Street SE - STE 10
Rochester, MN 55904-3726

Phone: 507-328-2800
Fax: 507-328-2829

REQUESTING AN ONLINE OPERATING FIRE PERMIT INSPECTION

We are pleased to offer the ability to request Fire Inspections through the [Citizen's Access](#) permitting portal. You will need to have a user account prior to requesting the online inspection. Find more information on creating an account is [here](#). You may also contact us to schedule your inspection at 507-328-2800 or via email firemarshalsoffice@rochestermn.gov. Please have your permit number available.

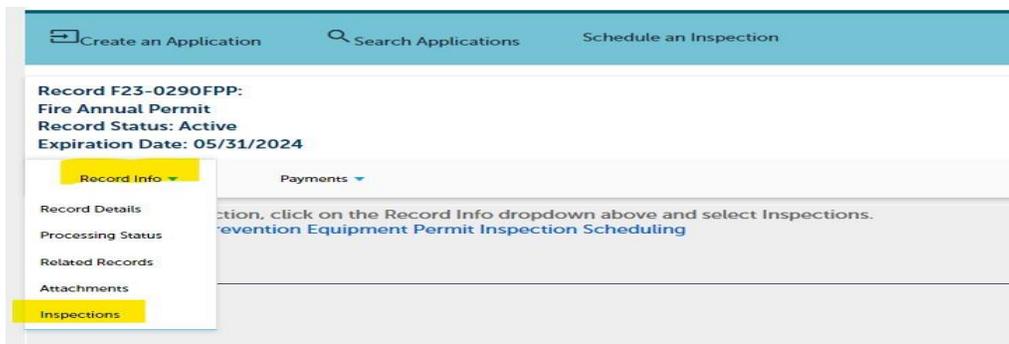
To request an online inspection, log into Citizen's Access, choose Fire Permits on toolbar



Choose the permit for the inspection request via my records or by searching for the permit number

Date	Record Number	Record Type	Description	Project Name
<input type="checkbox"/>	06/07/2023	F23-0296FPA	Fire Annual Application	
<input type="checkbox"/>	06/05/2023	23TMP-000251	Fire Authorized Controlled Burn	cv cZ
<input type="checkbox"/>	06/02/2023	F23-0289FPA	Fire Annual Application	
<input checked="" type="checkbox"/>	06/02/2023	F23-0290FPP	Fire Annual Permit	Annual Permit
<input type="checkbox"/>	06/02/2023	F23-0292FPA	Fire Annual Application	
<input type="checkbox"/>	06/02/2023	F23-0293FPP	Fire Annual Permit	Annual Permit
<input type="checkbox"/>	06/01/2023	F23-0284FPA	Fire Annual Application	
<input type="checkbox"/>	06/01/2023	F23-0285FPP	Fire Annual Permit	Annual Permit
<input type="checkbox"/>	05/31/2023	F23-0283FPA	Fire Annual Application	
<input type="checkbox"/>	05/26/2023	F23-0115FPA	Fire Annual Application	

Choose the permit record number to hyperlink into the permit
Open the Record Info drop down, choosing Inspections



Choose **Schedule or Request an Inspection** and select the type of Inspection

Record F23-0290FPP:
Fire Annual Permit
Record Status: Active
Expiration Date: 05/31/2024

Record Info ▾ Payments ▾

To Request an Inspection, click on the Record Info drop
Guidelines for Fire Prevention Equipment Permit Inspe

Inspections

Upcoming
Schedule or Request an Inspection

You have not added any inspections.
Click on the link above to request an inspection.

Select the day preferred for the inspection and the button next to All Day 08:00AM-04:00PM
(Note: if you are not able to continue, the date selected is not available; a different date should be chosen)

Schedule/Request an Inspection ✕

Guidelines for Fire Prevention Equipment Permit Inspection Scheduling
Guidelines for choosing Inspection Type

Inspection type: Re-Inspection

Select an appointment date and time range by choosing a date in the calendar. If a day is unavailable, you will not be able to continue. Please choose another day.:

Jun 2023							Jul 2023							Aug 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1			1	2	3		
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10		
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17		
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24		
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
							30	31												

[« Prev](#)

Continue [Cancel](#)

Continue

The on-site contact should be entered including a mobile number.

Schedule/Request an Inspection ✕

CRO
ROCHESTER MN 55904

Contact
Julie Ladage

[Change Site Contact](#) ▾

Select an existing contact
Julie Ladage ▾

Specify another person (for this inspection only)

* First Name Middle Name * Last Name

John [] Doe

* Phone Number
507-123-4444

Submit [Cancel](#)

Continue [Back](#) [Cancel](#)

Insure the requested time(s) are provided in the comment box. Failure to do so, will result in a delay of scheduling. If possible, please provide optional or a range of times so that we can assign an inspector appropriately.

Schedule/Request an Inspection ✕

Please confirm the details below and click the Finish button to schedule the inspection.

Inspection Type: Re-Inspection
Date and Time: 06/16/2023
Location: 201 SE 4 ST
CRO
ROCHESTER MN 55904

Contact: Julie Applicant

[Click here to add additional notes. Requested time\(s\) should be entered here](#)

Optional Comments or Instructions for your Inspector:

We would be available
10am-2pm

[spell check](#)
(Please include an alternate phone number if different from the contact information provided in your application.)

Finish [Back](#) [Cancel](#)

An email will be sent acknowledging your request. A member of the Fire Marshal's Office will contact you when the appointment has been scheduled and the inspector assigned. Please contact us at 507-328-2800 with questions or to cancel/reschedule your inspection.