

City Owner Contract Program Documentation

City Owner projects require documentation throughout the project. These documents must be filed with Public Works as soon as available:

Documentation	City Engineer's Standards Reference
Contracts:	
City Owner Contract	
Pavement Design Contract	
Professional Technical Services Contract	
Preconstruction:	
Geotechnical Report	1002.6
Approved plan in PDF and CAD	1013.4
Pavement Design Report	1002.7
Pre-Construction Meeting Agenda and Minutes	1014.1
Construction:	
Construction Progress Meetings	1014.2
Notice to Proceed	1014.3
Field Observations, Diaries and Photos	1014.5
Material Test Reports	1014.6 / 1014.7
Material Certifications	1014.9
Survey Notes and Data	1014.4
Lot Corner Verification Plan	RCO 50
Televising of Sanitary and Storm Data	1014.6
Close out:	
Engineer's Certification of Acceptance Part I and Part II	1014.9
Watermain Acceptance Report (RPU)	1014.6
Record Drawings in PDF and CAD	1013.5
Pavement Cores	1014.8
Inspection - Before Engineer's Certification of Acceptance Part II	1014.9
Warranty Inspection - Before Engineer's Certification of Acceptance Part III	1014.9