

# UDC APPLICATION CHECKLIST: FINAL PLAT

Use this checklist to guide your Land Development Application for a Final Plat. This document will outline the required application materials and the sections of code to review in the Unified Development Code (UDC).

## 1. General Information

**Final Plat (60.500.040H):** The Final Plat process is intended to ensure that all aspects of an approved Major Land Subdivision Permit is accurately documented and recorded in the public land records through the preparation of a subdivision plat meeting the requirements of Minnesota law.

**Decision-Making Body:** City Council

## 2. Required Submittals

- Application
- Application Fee (paid to Rochester Community Development)
- Olmsted County GIS and Addressing Fee
- Traffic Impact Report (TIR) Determination, signed by City Engineer (may not be required if provided as part of a previous Major Land Subdivision application)
- Completed Environmental Reviews, if site includes Wetlands, Decorah Edge Support Areas, Mapped FEMA Floodplain, or Shoreland
- Legal Description (in word)
- Completed Conditions from Major Land Subdivision
- Approved Grading and Construction Plans
- Final Plat Exhibit

## 3. Sections of Code to Review

A. Dimensional Standards (60.400.020)			
Standards	Code Section	Complete	City Teammate Notes
Minimum Lot Area	60.400.020E	<input type="checkbox"/>	
Minimum Lot Frontage	60.400.020E	<input type="checkbox"/>	

B. Subdivision Standards (60.400.030)			
Standards	Code Section	Complete	City Teammate Notes
Adequate Public Facilities	60.400.030E	<input type="checkbox"/>	
Lot Design Standards	60.400.030G	<input type="checkbox"/>	

Roadway Design Standards	60.400.030H	<input type="checkbox"/>	
Boulevard Trees	60.400.030I	<input type="checkbox"/>	
Private Roadways	60.400.030J	<input type="checkbox"/>	
Street Classification	60.400.030K	<input type="checkbox"/>	
Parkland Dedication	60.400.030M	<input type="checkbox"/>	

### C. Access and Connectivity (60.400.040)

Standards	Code Section	Complete	City Teammate Notes
Subdivision Level Connectivity and Circulation	60.400.040C	<input type="checkbox"/>	
Street Layout Standards	60.400.040C.3	<input type="checkbox"/>	
Pedestrian and Bicycle Connectivity and Circulation	60.400.040C.6	<input type="checkbox"/>	

### D. Sensitive Lands, Stormwater, & Drainage (60.400.050)

Standards	Code Section	Complete	City Teammate Notes
Wetlands <b>*Wetland Delineation (Olmsted County)</b>	60.400.050E	<input type="checkbox"/>	
Decorah Edge Overlay ( <i>contact Olmsted County LGU</i> ) <b>*Decorah Edge Analysis (Olmsted County)</b>	60.200.040D	<input type="checkbox"/>	
Floodplain Overlay <b>*Floodplain Development Permit</b>	60.200.040E & 60.500.060H	<input type="checkbox"/>	
Shoreland Overlay <b>*Shoreland Protection Permit</b>	60.200.040F & 60.500.050C	<input type="checkbox"/>	

## 4. Next Steps – Final Plat Mylar Recording

Please provide the Mylar Recording Package to the Community Development Planning Team:

- Cover letter including the name and primary contact information
- Copy of title opinion or title insurance
- Recorder's statement (obtained from Olmsted County Property Records)
- Recording fee - \$56.00 made out to Olmsted County
- One official final plat mylar
- Two mylar copies
- Electronic copy of the final plat emailed to [CommunityDevelopment@rochestermn.gov](mailto:CommunityDevelopment@rochestermn.gov)
- Confirmation that all final plat conditions of approval have been satisfied
  - The official Resolution outlining conditions of approval may be obtained through the City's Public Meeting Portal, or by contacting the Community Development Team.

## 5. Additional Notes

Questions? Contact Community Development at [CommunityDevelopment@rochestermn.gov](mailto:CommunityDevelopment@rochestermn.gov) or 507-328-2600 during office hours.



*DISCLAIMER: This checklist is intended to provide a summary of requirements under the Unified Development Code. Owners are required to meet all applicable requirements, even if not specifically identified on this checklist.*

