ROCHESTER COMMUNITY DEVELOPMENT

City of Rochester
4001 West River Parkway NW, STE 100
Rochester, MN 55901-7090

Website: www.rochestermn.gov/cd
Email: communitydevelopment@rochestermn.gov
Phone: 507-328-2600

UDC APPLICATION CHECKLIST:
REZONING (OFFICIAL ZONING MAP AMENDMENT)

Use this checklist to guide your Land Development Application for Rezoning, also known as an Official Zoning Map Amendment or a Zone Change. This document will outline the required application materials and the sections of code to review in the Unified Development Code (UDC).

1. General Information

Rezoning (Official Zoning Map Amendment) (Section 60.500.040E): The Rezoning (Official Zoning Map Amendment) procedures is intended to provide a mechanism for the City to consider an application for the rezoning of real property within the jurisdictional area of the City and to ensure that the statutory requirements established in Minnesota law for zoning of real property are met.

Decision-Making Body: City Council

2. Required Submittals

☐ Land Development Application and Fee
☐ Neighborhood Information Meeting Summary
☐ Cover Letter and Narrative
    ☐ Summary of Project
    ☐ Application Criteria - Zoning Map Amendment (60.500.040E.4)
☐ Project Exhibit
☐ Massing Exhibit for *Existing* Zoning District (maximum height and FAR)
☐ Massing Exhibit for *Proposed* Zoning District (maximum height and FAR)
☐ Survey
☐ Legal Description (in word)
☐ Rezoning Traffic Analysis, signed by City Engineer

3. Is a General Development Plan required? (Section 60.500.060B)

    ☐ Yes   ☐ No

4. Is the Proposed Zoning District Consistent with the Land Use Map?

    ☐ Yes   ☐ No, but a Land Use Plan Amendment will run concurrently with this application.

5. Additional Notes

Questions? Contact Community Development at CommunityDevelopment@rochestermn.gov or 507-328-2600 during office hours.

DISCLAIMER: This checklist is intended to provide a summary of requirements under the Unified Development Code. Owners are required to meet all applicable requirements, even if not specifically identified on this checklist.