

UDC PROCEDURE TABLE

Table 500.01-1 Summary Table of Review Procedures

Y = Yes R = Review D = Decision A = Appeal [] = Public Hearing

Procedure	UDC Section	Public Notice			Pre-Submittal		Review and Decision-Making Bodies				
		Published	Mailed	Posted	Neighborhood Information Meeting	Pre-Development Meeting	Community Development Director	Planning Commission	Heritage Preservation Commission	Zoning Board of Appeals	City Council
Major Decision by City Council											
Comprehensive Plan and/or Land Use Plan Adoption or Amendment	Section 60.500.040A	Y					R	[R]			[D]
Growth Management Map Amendment	Section 60.500.040B	Y				Y	R	[R]			[D]
Annexation of Land	Section 60.500.040B.4.a	Y				Y	R	R			[D]
UDC Text Amendment	Section 60.500.040D	Y				Y	R	[R]	R[1]		[D]
Rezoning (Official Zoning Map Amendment)	Section 60.500.040E	Y	Y	Y	Y	Y	R	[R][1]	R[2]		[D]
Designation or Removal of Landmark Property or Landmark District	Section 60.500.040F	Y	Y	Y	Y	Y	R		[R]		[D]
Major Land Subdivision Permit	Section 60.500.040G	Y	Y	Y	Y	Y	R	R			[D]
Final Plat	Section 60.500.040H		Y				R				[D]
Official Map Adoption	Section 60.500.040I	Y					R	R			[D]
Public Street or Easement Vacation	Section 60.500.040J	Y					R	R			[D]
Distinctive Development	Section 60.500.040L	Y	Y	Y	Y	Y	R	[R]			[D]
Conditional Use Permit Approved by City Council		Y	Y	Y	Y	Y	R	R			[D]

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Interim Use Permit	Section 60.500.040N	Y	Y	Y	Y	Y	R	R			[D]
Decisions That May Require by a Designated Authority											
Conditional Use Permit Approved by Planning Commission	Section 60.500.050A	Y	Y	Y	Y	Y	R	[D]			[A]
Certificate of Appropriateness – Major Alterations	Section 60.500.050B						R		D[3]		[A]
Shoreland Protection Permit	Section 60.500.050C						R	[D]			[A]
Property Placement on Historic Inventory	60.500.050D								D		[A]
Development Approvals by Community Development Director											
Zoning Certificate	Section 60.500.060A						D			[A]	
General Development Plan	Section 60.500.060B				Y	Y	D			[A]	
Site Development Plan	Section 60.500.060C				Y[4]	Y[4]	D			[A]	
Certificate of Appropriateness – Minor Alterations	Section 60.500.060D						D		[A]		[A]
Rental Housing Certificate	Section 60.500.060E						D			[A]	
Temporary Permit	Section 60.500.060F						D			[A]	
Minor Land Subdivision Permit	Section 60.500.060G					Y	D			[A]	
Floodplain Development Permit	Section 60.500.060H						[5]			[A]	
Grading Permit	Section 60.500.060I						[5]			A	



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Lot Line Readjustment	Section 60.500.060J						D			[A]	
Sign Permit	Section 60.500.060K						D			[A]	
Flexibility and Relief											
Minor Modification	Section 60.500.070A						D			[A]	
Major Modification	Section 60.500.070B						R	[D]			[A]
Variance		Y	Y	Y			R			[D]	[A]

NOTES

- [1] UDC Text Amendments that involve the HPO or related procedures shall be reviewed by both the Planning Commission and the Heritage Preservation Commission.
- [2] Official Zoning Map Amendments that involve designation of HPO landmarks or landmark districts or removal of HPO landmark designations shall be reviewed by the Heritage Preservation Commission rather than the Planning Commission.
- [3] Public Meeting rather than Public Hearing is required.
- [4] A Site Development Plan proposing development of four or fewer residential units does not require a Pre-development Meeting or an information meeting.
- [5] Decision made by City Engineer.

