

MASTER PLAN REVIEW PROCEDURES FOR CONTRACTORS

One- and Two-Family Dwellings and Multiple Single-Family Dwellings (Townhouses)

Original Master Plans Submittal requirements:

- Master Plan (MP) review application
- 1 set of plans (site plan not required)
- 1 set of truss drawings (upon request)

Subsequent submissions based on an approved Master Plan:

- Permit application references the Master Plan number
- Drawings
- Site plan
- Cert of survey
- Grading plan

Code Changes:

- Master Plans are no longer valid after Code changes.
- The Master Plans will need to be revised to meet the new Code and re-submitted for a new review and assignment of a new Master Plan number.