

## Application for Tree Planting Permit

This **permit** is required for **planting** of **tree(s)** in the street right-of-way (area between the sidewalk and the street) or for the planting of trees in city parks. Trees are to be planted according to tree planting specs provided on approval. Gopher State One Call is required before you dig. (811)

**DATE OF APPLICATION:** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

**APPLICANT ADDRESS:** \_\_\_\_\_

**EMAIL:** \*for faster return\* \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**ADDRESS WHERE TREES WILL BE PLANTED:** \_\_\_\_\_

**DESCRIPTION OF REQUESTED TREE(S):** \*A species of tree chosen for your neighborhood by the city will be on the permit – please include a requested species if any from the approved boulevard tree list\*

**Requested Variety:** \_\_\_\_\_

**Size at planting:** 1.5” caliper or greater

**Person(s) completing work:** \_\_\_\_\_

**DRAWING OPTIONAL:** (please use back of this form). Drawing should include:

1. All existing trees and shrubs within 30 feet of planting location; both in the right-of-way and on private property.
2. All driveways, alleys, sidewalks and streets within 20 feet of the planting location.
3. Include north arrow and measurements.

Return this permit by mail or in person to the Rochester City Parks and Recreation Department at 403 East Center Street, Rochester, MN 55904. If you have any questions, please feel free to contact the Forestry Division at (507) 328-2515.

**\*You will receive the free permit in the mail with tree planting instructions. Can be emailed if email address is provided.\***

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**Park staff use only:**

Approved  Denied

Notes \_\_\_\_\_