

C. NOTIFICATION AND VERIFICATION

Notice of Collection of Private Data

The information collected and required as part of a license application will be used to determine eligibility for a City of Rochester License or Permit. Disclosure of this information is voluntary. It is not legally required to provide requested data, however, failure to do so may mean the City of Rochester is unable to process this application.

Social Security Numbers and Birth Dates are classified as private data, and are not available to the public. Access to this data is limited to staff with a business need in order to determine license eligibility, and to administer and manage the licensing program.

Disclosure of a Social Security Number (or Individual Tax ID Number only for individuals without a social security number) is required by Minnesota Statutes 270C.72, and may be requested by and released to the Minnesota Commissioner of Revenue. All other information contained in this application is public information upon submission pursuant to the Government Data Practices Act, Minnesota Statutes Chapter 13. Individuals have the right to see and obtain copies of the data maintained on them, including private data, and also have the right to be told the contents and meaning of the data, and to contest the accuracy and completeness of the data.

Notice of Ability to Sign up for Electronic Notifications of Proposed City Ordinances

As an applicant for a business license or renewal of an existing business license, you are also hereby notified that the City of Rochester distributes general city information and notices through an electronic notification system, and you may sign up to receive notices through this electronic notification system on the City’s website at <http://www.rochestermn.gov/i-want-to/sign-up-for/email-updates> This includes notice of proposed ordinances at least 10 days prior to final adoption by the City Council in accordance with Minn. Stat. 415.19.

A SIGNATURE IS REQUIRED IN ORDER TO PROCESS THIS LICENSE APPLICATION

I, (print name) _____, have read and understand the above information regarding my rights as a subject of government data. I acknowledge I have been provided information about what is required for me as an individual to obtain a business license from the City of Rochester, and how to receive notifications of proposed City ordinances. I agree I will strictly comply with all the laws of the State of Minnesota that may apply to me governing the taxation of business and all ordinances of the City of Rochester, and understand I can review all current City ordinances on the City website or in the City Clerk’s Office. I further certify that I have read and understand every question in this application and that the answer to every question is true to my knowledge, information and belief, and contains a full and true account of the information requested. I execute this statement and application with the knowledge that misrepresentation or failure to reveal information requested may be sufficient cause for denial or revocation of my license/permit and may be punishable by law. I further understand that I may not conduct the activity applied for until a permit has been granted.

I understand that by submitting this application, I consent to allow the appropriate City personnel, or any authorized representative or agents, to seek information and conduct an investigation into the truth of the statements set forth in the application and to insure compliance with the applicable provisions of law, including conducting a background investigation. My signature will further agree to hold the City of Rochester, its officers, agents or lawfully delegated representative harmless from any action or actions or damages whatsoever or at all, which may result from the background investigation.

Signature of Applicant _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 201__

(NOTARY PUBLIC)

(NOTARY SEAL)