



Development Services and Infrastructure Center  
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[www.rochestermn.gov/publicworks](http://www.rochestermn.gov/publicworks)

# GRADING Permit Application

Office Use Only
App. No. _____

Date \_\_\_\_\_ Building Permit Application No. \_\_\_\_\_  
 (If this work is associated with a building permit)

Tenant/Building Name \_\_\_\_\_

Work Site Address \_\_\_\_\_  
 Number \_\_\_\_\_ Street \_\_\_\_\_ Suite/Unit No. \_\_\_\_\_

Subdivision and/or Addition	Block	Lot	Plat	Parcel

Applicant is:  Owner  Contractor  Other (describe) \_\_\_\_\_ Project is:  Commercial  Residential

**Property Owner**

Name \_\_\_\_\_ Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Last First MI

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Contractor**

Company \_\_\_\_\_ MN Contr. Lic. \_\_\_\_\_

Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_

Name \_\_\_\_\_  
Last First MI

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Engineer/ Designer**

Company \_\_\_\_\_ Registration No. \_\_\_\_\_  
(State of MN)

Name \_\_\_\_\_ Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Last First MI

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Description of Work \_\_\_\_\_

\_\_\_\_\_

No. of Cubic Yards (Excavation or fill, whichever is greater) \_\_\_\_\_ Fees due: \_\_\_\_\_

**Method of Payment:**

Check  Credit Card  Cash  Trust Account

*I hereby apply for a Grading Permit, and I certify that the information above is complete and accurate. The work will be in conformance with applicable laws of the State of Minnesota and Rochester Code of Ordinances Chapter 10-2, Sections 10-2-6 – 10-2-9. I understand this is not a permit but only an application for a permit and work is not to start without a permit. I certify that the work will be in accordance with all permit conditions and approved plans (in the case of work which requires a review and approval of plans). (Rochester Code of Ordinances Chapter 4-1)*

\_\_\_\_\_

Applicant's Signature Date

**DO NOT WRITE BELOW THIS LINE – Office Use Only**

**ZONING REVIEW COMMENTS**

Site Plan                      Zoning District \_\_\_\_\_                      Flood Protection Required \_\_\_\_\_  
 Surveyor's Certificate        Flood District \_\_\_\_\_                      Flood Protection Elev. \_\_\_\_\_

Comments: \_\_\_\_\_

Zoning Approved by: \_\_\_\_\_

*Signature*

*Date*

**SUBMITTAL INFORMATION**

- Drawings
- Soils Investigation
- Certification Required?
- \_\_\_\_\_

**FEE PARAMETERS**

Calculated Valuation \$ \_\_\_\_\_  
 Plan Check Fee  
 Permit Fee  
 Investigative Fee  
 Zoning Fee  
 \_\_\_\_\_

**APPLICATION TRACKING  
APPROVALS REQUIRED**

- Planning & Zoning
- Building Division
- Public Works
- \_\_\_\_\_
- \_\_\_\_\_

**REQUIRED INSPECTIONS**

- Special Inspections
- Final (Public Works)
- \_\_\_\_\_
- \_\_\_\_\_

Comments: \_\_\_\_\_

Permit Approved by: \_\_\_\_\_

*Plans Examiner Signature (optional)*

*Date*