



OUTDOOR DOG PERMIT APPLICATION

[Rochester Code of Ordinances Chapter 3-2](#) applies to permitting food and beverage service establishments to allow dogs to accompany patrons at designated outdoor areas. A one-time application must be made for such a permit in accordance with the City ordinance as allowed under state statute.

Permits do not require renewal, and expire automatically upon the sale of the establishment. The permit fee is \$15.

A. CHECKLIST OF MATERIALS REQUIRED FOR LICENSE APPROVAL			
Staff Initials			
	1. <input type="checkbox"/> Permit Application Completed		
	2. <input type="checkbox"/> \$15 One time fee		
	3. <input type="checkbox"/> Evidence of Workers' Compensation insurance, if required		
B. APPLICANT INFORMATION			
Entity permit will be issued to (Legal Corporate Name of Business, or, <i>only if sole proprietor</i> , name of individual)		Business Trade Name (DBA) if different than legal name	
Business Address	City	State	Zip Code
Email Address	Business Telephone Number		Cell Phone Number
Name (Last, First, Middle) of Primary Contact Person	<input type="checkbox"/> Owner <input type="checkbox"/> Officer <input type="checkbox"/> Partner <input type="checkbox"/> Other: _____		
Mailing Address (if different than Business Address)	City, State, Zip Code		
Type of Ownership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Non-profit			
Federal Tax ID Number		State Tax Number	
C. DESCRIPTION OF PREMISES			
Description of the designated outdoor area dogs will be allowed in – attach diagrams and additional sheets as necessary			

Description of days of the week and hours of operation that patrons' dogs will be permitted in the designated outdoor area

D. REQUIRED INSURANCE

Workers' Compensation Company	Policy Number	Dates of Coverage
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OR:

I certify that I am not required to carry workers' compensation insurance because:

- I am self-insured.
- I am the sole proprietor and I have no employees.
- I have no employees who are covered by workers' compensation law.

Only employees who are specifically exempted by statute are not covered by the workers' compensation law. These include spouse, parents, and children regardless of age. All other workers whose work is controllable by the employer must be covered.

E. NOTIFICATION AND VERIFICATION

Notice of Collection of Private Data

The information collected and required as part of a license application will be used to determine eligibility for a City of Rochester License or Permit. Disclosure of this information is voluntary. It is not legally required to provide requested data, however, failure to do so may mean the City of Rochester is unable to process this application.

Social Security Numbers are classified as private data, and are not available to the public. Access to this data is limited to staff with a business need in order to determine license eligibility, and to administer and manage the licensing program.

Disclosure of Social Security Number (or Individual Tax ID Number only for individuals without a social security number), and a Minnesota Tax ID Number is required by Minnesota Statutes 270C.72, and may be requested by and released to the Minnesota Commissioner of Revenue.

All other information contained in this application is public information upon submission pursuant to the Government Data Practices Act, Minnesota Statutes Chapter 13. Individuals have the right to see and obtain copies of the data maintained on them, including private data, and also have the right to be told the contents and meaning of the data, and to contest the accuracy and completeness of the data.

Notice of Ability to Sign up for Electronic Notifications of Proposed City Ordinances

As an applicant for a business license or renewal of an existing business license, you are also hereby notified that the City of Rochester distributes general city information and notices through an electronic notification system, and you may sign up to receive notices through this electronic notification system on the City's website at <http://www.rochestermn.gov/i-want-to/sign-up-for/email-updates> This includes notice of proposed ordinances at least 10 days prior to final adoption by the City Council in accordance with Minn. Stat. 415.19.

A SIGNATURE IS REQUIRED IN ORDER TO PROCESS YOUR LICENSE APPLICATION

I, (print name) _____, have read and understand the above information regarding my rights as a subject of government data. I acknowledge I have been provided information about what is required to obtain a business license or permit from the City of Rochester, and how to receive notifications of proposed City ordinances. I agree I will strictly comply with all the laws of the State of Minnesota governing the taxation of business and all ordinances of the City of Rochester, and understand I can review all City ordinances on the City website or in the City Clerk's Office. I certify that I have read and understand every question in this application and that the answer to every question is true to my knowledge, information and belief, and further understand that the giving of false information as part of this application, regardless of when it is discovered, and/or failure to give required pertinent information can constitute cause for denial, suspension, or revocation of my business license.

Signature of Applicant _____ Date _____