

COUNCIL-INITIATED ACTIONS FORM

Council Member Requesting Action: Michael Wojcik

Council Members supporting that the request be placed on the Council's

Agenda: Nick Campion

(Council-initiated actions must have at least the support of one council member, in addition to the initiator, in order for it to be placed on the agenda)

Title: Rochester City Government Transparency Act of 2019

Brief Description of Action:

See following pages:

Date Received by City Administration: Tuesday, January 1, 2019

(Form must be received by the administration office by noon on the Wednesday prior to the council meeting you wish that the item be brought forward)

Date of City Council Meeting: January 7, 2019

The City of Rochester desires to be an inclusive community that welcomes all, provides outstanding service and works hand in hand with our community. The council recognizes the need to update historical practices to meet modern expectations and our duty to providing broad accessibility to our deliberations in order to best inform our community.

Goal: Our community wants to encourage broad access to public meetings and transparency through all available channels, facilities and disclosure.

The Rochester City Council does hereby enact the following policies:

1. All official meetings of the Rochester City Council and Committees are video recorded, live streamed, and archived.
2. All meeting of City Boards and Commissions are video recorded and archived.
3. Committee Meetings and other work sessions are to be held around a table where all official can see and interact with all other officials and key staff.
4. All recording quality shall be at a level that a person watching shall be able to interpret and discern all speakers and materials.
5. We recognize that access to public meetings is foundational for participation in our government. Therefore, All meetings must be help in handicap accessible rooms with sufficient capacity to seat members of the public wishing to attend
6. The City will maintain a web page to act as a hub for materials and information surrounding transparency efforts within the City

The City Administrator is hereby directed to:

1. Return with a plan to enact the above policy.
2. The City of Rochester shall create a page www.rochestermn.gov/transparency, which shall contain information related to the City's commitment to transparency. Items on this page shall include materials that are reflective of a commitment to transparency in local government.

Notes:

1. City Administrator may designate tasks as deemed appropriate.
2. It is understood that meetings lawfully held in closed session are not public; materials and recordings will not be available.