

ANNUAL MEETING -- PROPOSED AGENDA

1. Call To Order (President Mahannah)
2. Election of Officers and Executive Committee (Steven Schmidt)
 - 2.1. Michelle “Shelley” Mahannah, President
 - 2.2. Carol Berteotti, Immediate Past President
 - 2.3. Levi Lundak, Vice President
 - 2.4. Sankesh “Sunny” Prabhakar, Secretary/Treasurer
 - 2.5. Rick Swanson, At-Large
3. Board President’s Message (President Mahannah)
 - 3.1. Welcome New Board Members
 - 3.1.1. Appointment Pending
 - 3.1.2. Appointment Pending
 - 3.2. FY 2018 Board Goals & Objectives
 - 3.3. Ethics Disclosure Forms
 - 3.4. Advocacy Reports
4. Organizational Business (President Mahannah)
 - 4.1. Adoption of Roberts Rules of Order, Newly Revised, 9th Edition as the rules to govern Board meetings (pursuant to RCO, Section 18.12)
 - 4.2. Adopt Open Meeting Law Guidelines
 - 4.3. Authorize the General Manager to negotiate and approve as to content employment agreements with part-time/per service employees for the 2018/19 season and submit them to the City Attorney to approve as to form and then to the Mayor and City Clerk for execution
 - 4.4. Authorize the General Manager to negotiate and approve as to content contracts, riders and addenda with artists to be presented during the 2018/19 and 2019/20 seasons and submit them to the City Attorney to approve as to form and then to the Mayor and City Clerk for execution
 - 4.5. Authorize the General Manager to negotiate and execute lease agreements with program venues as required (Mayo Civic Center, Assisi Heights, RCTC, etc.)
 - 4.6. Authorize the General Manager to submit to the City Council claims for the payment of obligations incurred by the Board as provided for in Chapter 18.16(5) and Chapter 18.17 of the Rochester Code of Ordinances
 - 4.7. Authorize the President and General Manager to sign grant application and report forms to be submitted during FY 2018

City of Rochester Music Board Annual Meeting

Tuesday, January 30, 2018 7:00 p.m.

City Hall -- Room #104

Page 2 of 2

5. Consent Agenda (President Mahannah)
 - 5.1. Approve and place on file November 2017 Board Meeting Minutes
 - 5.2. Review, approve and place on file December FY 2017 Financial Statements
 - 5.3. Review, approve and place on file January FY 2018 Financial Statements
6. Annual Meeting & Planning Overview PowerPoint Presentation (Steven Schmidt)
7. Chateau Theatre (Steven Schmidt)
8. Programming (Steven Schmidt)
 - 8.1. 2017/18 Riverside Concerts Presents
 - 8.2. 2018/19 booking update
 - 8.3. Community Music Program (Concert Band & Choir)
9. Adjournment

The Music Department is pleased to accommodate individuals with disabilities. If you require a sign language interpreter, please contact the office within 48-hours preceding this meeting. If you require written materials in alternative format, please contact the office within five working days preceding this meeting.
